



Church Relations Officer

The mission community you'll be joining

Welcome to Feba, where we are passionate about God's mission and the creative use of radio and audio media to inspire people to follow Jesus. We have a particular heart for people in contexts considered closed, where people might not hear the gospel by any other means or where it's difficult to be a Christian. These people probably won't be reached without us, and radio and audio media provide a way of reaching them at scale.

Feba's ministry is dynamic and yet constant: there are all sorts of exciting and challenging things happening, but we remain steadfastly focused on using radio and audio media to inspire people to follow Jesus Christ.

We're a unique and exciting proposition because the majority of the foundations are laid for you to build something incredibly exciting. You can join us as Church Relations Officer knowing that the organisation, from top to bottom, are ready to support you every step of the way.

Why radio and other audio media?

An estimated 3.4 billion (of the 8 billion people on Earth) have yet to hear the gospel in any meaningful way. Many unreached people live in countries or contexts where it is very hard to physically reach them, or the unreached population is so big that workers in-country could only impact a tiny percentage of those who need to hear.

Radio and audio media remain an efficient and cost-effective way to reach people. UNESCO on World Radio Day, 13 February, 2024, stated, 'Radio remains the medium that reaches the widest audience worldwide, in the quickest time possible' and estimated that over 4 billion people worldwide listen to radio regularly.

In some regions, audio media can also be broadcast using internet, but in the one third of the world, rising to half the world in rural areas which does not have internet access, SD cards and dedicated devices are used. In whatever form, audio media continues to be a wonderful way of ensuring that as many people as possible are able to hear God's word in their own language.

Wars and pandemics occur; political regimes evolve and flex their power in new ways. Of the 50 largest unreached people groups (each with over 12 million people), 46 are in countries described as sensitive. Feba works with local partners to find creative ways to still reach those thirsty for the Good News.

'And how are they to believe in him of whom they have never heard? And how are they to hear without someone preaching?'
Romans 10 v 14 - 15



Feba UK's strategic outcomes

We are committed to pursuing the following key outcomes:

1

People from hard-to-reach areas become disciples of Jesus Christ through our media partners.

2

Partners in locally led media organisations are equipped, accountable, empowered, and encouraged to be effective in their media ministry.

3

Kingdom-hearted people are gathered, informed, inspired and engaged to support and advance the work. This engagement includes praying, giving, advocating, and volunteering.

4

Feba is sustainable, legally compliant and demonstrates best practices.



And he said to them, "Go into all the world and proclaim the gospel to the whole creation."

Mark 16 v 15

How we work

When Feba was established 65 years ago as a shortwave radio ministry, we were groundbreaking in the way we were using radio technology to share the gospel. Today, radio remains the media with the greatest global coverage.

But with big shifts in technology, missiology and geopolitics, much else has changed and we have sought to change in response. We no longer operate radio infrastructure or 'send' missionaries from the UK. Instead, we support local people with training, expertise and funding to produce culturally appropriate content in a listener's 'heart language' - and to follow up in-person wherever possible.

This locally-led approach, which is now best-practice in Christian mission, is having greater and more enduring impact, and has enabled our work to expand far beyond our original focus on South Asia to countries across Africa, Asia and the Middle East. So, while the world has changed and with it our approach, what remains is our original passion for mission in hard-to-reach places and our ability, through our partners, to engage large numbers of listeners.

About the role

We're looking for a talented individual with a passion for global mission to take charge of developing Feba's partnerships with churches across the UK, while strengthening and developing our growing team of volunteers.

You'll have excellent interpersonal skills, a flair for nurturing strong relationships, be a confident and engaging public speaker and above all a self-starter with a willingness to try new things and think creatively.

Job purpose

The Church Relations Officer role is a key part of delivering the Supporter Communications and Engagement strategy with a responsibility for the development of support through church relationships. The focus of the role is:

Church Partnerships: Working with the wider team to develop strategic initiatives to mobilise the UK church to pray for and support Feba's ministry, with an emphasis on building and strengthening partnerships with church leaders.

Volunteer coordination: Recruiting, training and engaging with volunteers, ensuring that they are well resourced and informed for their roles with assets, materials and communications



The impact you will have

The key performance indicators for this role are:

- Growth year on year in the number of churches that commit to pray for Feba and engage with our resources
- Positive feedback from churches and volunteer speakers
- Acquisition of new individual supporters as a result of church relationships

Key Responsibilities

Church Engagement

- Nurture and strengthen relationships with churches and church leaders that already support Feba's ministry and re-engage lapsed churches
- Proactively identify new churches and cultivate relationships with church leaders and other people of influence
- Preach and present to congregations, and represent Feba at relevant conferences
- Proactively identify opportunities to promote Feba to church leaders and take the lead in delivering on these opportunities (eg events, gatherings)
- Coordinate and develop Feba's Church Engagement plan, including setting objectives, measurement, methods, and benchmarks
- Plan and deliver Feba's Church Engagement programme of activities and speaker calendar
- Work collaboratively with the Supporter Communications Officer to develop communications, content and resources for churches
- Attend events and festivals either hosted by Feba or where Feba is exhibiting and oversee volunteer teams at such events
- Ensure church information is up to date on the supporter database (e.g. receipting and recording church gifts)
- Manage the logistics for speaker bookings, travel and expenses
- Report on the implementation and effectiveness of Feba's Church Engagement and speaker programme, analysing feedback and results

Volunteer coordination

- Develop strong relationships with existing volunteers, and create a schedule of communications to encourage and thank them for their time
- Resource and train volunteers appropriately
- Plan and implement strategies to recruit new volunteers
- Maintain and update the Volunteer portal on the website in collaboration with the Supporter Communication Officer
- Maintain volunteer information on CRM
- Manage logistics and expenses for volunteering opportunities

**"Declare his glory
among the nations, his
marvellous works
among all the peoples!"**

1 Chronicle 16 v 24





General

- Upholding Feba's values, and standards of supporter care
- Adhering to Feba's policies and procedures
- Liaising with Feba's suppliers and service providers as required
- Liaising with other members of Feba's ministry (e.g. Partners) as required
- Contribute to and lead (on a rota basis) regular team devotions/prayer meetings
- Provide other support as needed for the Supporter Engagement Team

About you

Skills and experience	Essential	Desirable
Confident public speaker with excellent verbal and written communications and experience in creating presentations	✓	
Experience of working in a church engagement or partnership role	✓	
Ability to manage concurrent workstreams and prioritise	✓	
Experience of recruiting, training, managing and motivating volunteers	✓	
Full clean driving licence	✓	
Able to travel independently (across the UK) and work unsociable hours / evening and weekends (church visits and events)	✓	
Comprehensive understanding of denominations and the UK Church landscape	✓	

Skills and experience	Essential	Desirable
Self-starter and strategic thinker	✓	
Concern for world mission	✓	
Highly relational and a collaborative team player	✓	
Experience with CRM/database systems		✓
Experience of a charity setting		✓
Good understanding of safeguarding		✓
Project management skills, particularly with regard to event logistics, timelines, suppliers, budgets and delivery		✓

Terms and conditions

Remote working: this role requires regular travel within reach of Bristol, Oxford, London and Feba's office in Steyning*.

After your induction which will be held in Steyning, there will be a minimum requirement for you to attend the office once a fortnight.

Hours: 28 hours per week with potential for full time hours. This role requires you to work some evenings and weekends

Salary: £33,200 (FTE)

Travel expenses: mileage will be paid for travel to churches

Annual Leave: 28 days annual leave plus bank holidays (pro rata)

Pension: Feba has a workplace 'Group Personal Pension' scheme with Royal London. Feba makes an employer's contribution of 8%, and an employee's contribution of 4% is deducted from your monthly salary

Other benefits

- **Retreat Day:** All staff are entitled to a Retreat Day each year. Feba will make a contribution towards the total cost of an approved Retreat Day.
- **Life Assurance:** This policy provides a lump-sum payment if an employee were to die whilst employed by Feba. The sum payable would be four times their salary at the time of death.
- **Employee Assistance Programme:** access to health and medical services



“But you will receive power when the Holy Spirit has come upon you, and you will be my witnesses in Jerusalem and in all Judea and Samaria, and to the end of the earth.”

Acts 1 v 8

How to apply

Applications should be addressed to Lea Stavrou and sent to personnel@feba.org.uk and include:

- **A comprehensive CV**
- **A supporting statement (no more than two pages) summarising why you're applying, how you meet the person specification, and telling us about your journey of faith and how you understand God's call on your life at this point.**

***We encourage you to contact Catherine Marsden, Head of Communication and Engagement, on cmarsden@feba.org.uk to arrange an informal conversation about the role and requirements.**

Please note that this post is subject to an Occupational Requirement that the post holder is a committed Christian under Part 1 Schedule 9 of the Equality Act 2010.

This role does not meet the minimum requirements set by UK Visas and Immigration to enable sponsorship of migrant workers. Therefore, we cannot progress applications from candidates who require sponsorship to work in the UK. Please ensure you have the appropriate right to work in the UK for this role and consult the Home Office website for further information.